

**PURCHASE REQUEST**  
**OFFICE OF THE SOLICITOR GENERAL**  
(Agency)


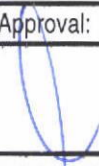
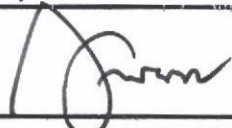
Department: **Various Legal Divisions** PR No. 024-11-243 Date: November 4, 2024  
Section: SAI No. Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	lot	<p><b>PROCUREMENT, DELIVERY, ASSEMBLY AND INSTALLATION OF SEMI-EXPENDABLE OPEN-TYPE STEEL SHELVES</b></p> <p><i><b>i. Open-Type Steel Shelves - 330 units</b></i>  <i>Minimum Specifications:</i>  <i>Six (6) layers adjustable/detachable shelves, including top and bottom shelves</i>  <i>Painted with one coat primer and two coats high grade enamel smooth light gray finish or powder coated finish</i>  <i>Each shelf has single bottom stiffener support and post</i>  <i>Gauge #: 22</i>  <i>Estimated Outside Size/Dimension: 100cm(L) x 45cm(W) x 190cm(H)</i>  <i>(For 6th and 7th Floor of Convergys One Building)</i></p> <p><i>Note: All sizes may vary up to 10% difference in the stated measurements.</i></p> <p>Delivery Term: Completion within Forty Five (45) calendar days from receipt of Notice to Proceed (NTP).</p> <p><i>Please see attached Terms of Reference:</i>  I. Specifications for Open-Type Steel Shelves  II. Mode of Procurement  III. Qualifications of the Supplier  IV. Warranties of the Supplier  V. Terms of Payment</p> <p><i>Attached: Memorandum and Approved Terms of Reference (TOR) from Technical Working Group for the Procurement of Property, Plant &amp; Equipment and Semi-Expendable Properties for FY 2024</i></p>	1	Php 2,400,000.00 VAT INCLUSIVE	Php 2,400,000.00

FUNDS AVAILABLE:  
  
**BERNADETTE M. LIM**  
DIRECTOR IV

Amount in Words: **Two Million Four Hundred Thousand Pesos Only** Php **2,400,000.00**

Purpose: **For usage of OSG employees**

Prepared By:	Recommending Approval:	Approved by:
		
<b>ANGELITO E. FRIAS</b>	<b>EDITHA R. BUENDIA</b>	<b>MENARDO I. GUEVARRA</b>
Administrative Officer V	Director IV, HRMAS	Solicitor General